

How to Set Up Handbid

- Download the free Handbid app from the Apple App Store or Google Play Store (Android Market).
- Handbid recommends that you accept notifications from this app. They won't send you any spam, but this way you will know if you are outbid when you are outside the Handbid app.
- Fill in your name, email, and phone number don't forget to use a Cell Phone!
- Handbid will send you a 5 digit code to enter and this will take you to the list of auctions.
- From this list choose <u>2022 After dArc Gala</u> or here is the link-<u>https://events.handbid.com/auctions/2022-after-darc-gala</u>
- <u>Please note: You will not be able to see any of our silent auction items until</u> we open the auction for bidding on Friday. In the meantime, this will set you up for the gala in Handbid so you will be ready to bid upon the auction opening.

To set up your credit card on your account, please take the steps below.

To Add Credit Card through the Mobile App:

- Open the Handbid App and enter your account info
- Tap on the Menu (3 vertical bars on left top)
- Tap PROFILE icon
- Tap the CREDIT CARD tab next to MY INFO tab at the top of your profile
- Enter your credit card information
- Tap ADD CREDIT CARD button